

**Welcome to the Introduction to Expressive Arts at The Create Institute. Here are answers to frequently asked questions, as well as practical information.**

**Weekly Class Schedule:**

**Mondays, 5:30 – 8:30pm with Instructor Lee Shields and TA tba**

Fall / Winter Session- October 2 - December 18, 2017 / January 8 – February 5, 2018  
No classes: October 9, December 25, 2017 – January 1, 2018

**Studio Work:**

During the sixteen weeks of training, students are required to complete 50 hours of studio work. Towards the end of the course, studio work-in-progress will be shared with the class. As well, students are required to submit a two-page written process report on their studio experience.

**Lectures:**

Throughout the year, The Create Institute sponsors free public lectures and demonstrations. Students are invited to attend and are welcome to invite guests. You will receive the announcements via email.

**Absences:**

In order to receive a Certificate of Completion, make-up work is required if more than two classes are missed.

**Criteria for Evaluation of Students:**

We expect students to participate and engage in class activities.

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**Registration: Deadline September 10<sup>th</sup> -Extended to September 25th**

Please send in a signed and completed enrollment contract by mail or scan/email or fax. If mailing your registration form please include your cheque(s) payment. If sending via scan/email or fax, fees can be paid via Interac e-transfer to admin@thecreateinsitute.org

\*Early registrants (**before August 31st** ) deduct \$100 discount from the total amount:  
(\$2000 - \$100 discount = \$1900)

**Tuition Payments:**

For assistance and information about payment, please contact Pamela Rosales, our Administrative Director, at the CREATE office.

**NSF Policy:**

There will be a \$25 fine for each cheque put on hold by the student or returned NSF. A certified replacement cheque or bank draft must be sent to the office ASAP to cover these funds and the NSF fine.

**Withdrawal & Refund Policy:** Students who withdraw from the course must notify their instructor and school administrator.

- Students who withdraw after the registration deadline are responsible for paying a \$75 administration fee.
- Students who withdraw after the first class but before the third class are responsible for \$200 administration fee.
- Students who withdraw after the third class but before the fifth class are responsible for paying 50% of the tuition fee.
- Students who withdraw after the fifth class are responsible for paying the full tuition fee.

**After completing all course requirements, students will receive a Certificate of Completion in the Introduction of Expressive Arts.**

**Core Reading:**

**Paolo J. Knill, Ellen G. and Stephen K. Levine, *Principles and Practice of Expressive Arts Therapy: Toward a Therapeutic Aesthetics*, Jessica Kingsley Publishers, 2005.**

***A reading package will be provided on the first day of class.***

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**Recommended Reading:** Although not required for this course, these texts are foundational to Expressive Arts and suggested for those who would like to read further.

**Levine, Stephen (Ed.), *Poiesis: A Journal of the Arts & Communication (Vol. 9)*, (Various Contributors), EGS Press, 2007.**

**Knill, Barba and Fuchs, *Minstrels of Soul: Intermodal Expressive Therapy*, EGS Press, 1994.**

**Levine, Ellen, *Tending the Fire: Studies in Art, Therapy and Creativity*, EGS Press, 1995.**

**Levine, Stephen, *Poiesis: The Language of Psychology and the Speech of the Soul*, Jessica Kingsley Publishers, 1992.**

**Levine, Stephen & Ellen (Eds.), *Foundations of Expressive Arts Therapy: Theoretical and Clinical Perspectives*, Jessica Kingsley Publishers, 1998.**

**McNiff, Shaun, *The Arts and Psychotherapy*, Charles Thomas Publishers, 1981.**

**All of the recommended & core texts can be purchased at:**

**Caversham Booksellers**

98 Harbord Street, Toronto, (one block West of Spadina Ave.)

Tel: (416) 944-0962, Fax: (416) 944-0963

Email: [info@cavershambooksellers.com](mailto:info@cavershambooksellers.com)

Order Online: <http://www.cavershambooksellers.com>

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[www.thecreateinstitute.org](http://www.thecreateinstitute.org)

\*Office Hours: Monday & Tuesday 10:30 AM to 5:30 PM, excluding public holidays