

THE CREATE INSTITUTE

BOARD OF DIRECTORS

The CREATE Board of Directors is seeking new volunteer Directors. The CREATE Institute is a well-established post-graduate expressive arts therapy training school that has been in operation for over 30 years and offers training recognized by the College of Registered Psychotherapists of Ontario (CRPO). The Board of Directors is responsible for providing vision, leadership, and oversight of CREATE's strategic objectives as outlined in each year's Strategic Plan. Interested individuals who have an understanding of Expressive Arts Therapy, therapeutic clinics, CRPO awareness, and post-secondary organizational knowledge, coupled with previous non-profit board or other volunteer experience would be considered an asset. CREATE strives to maintain a balance of expertise among the Board for adequate provision of leadership and strategic direction to Create.

While we are particularly interested in bringing on new members with experience in finance, law, non-profit management/operations, or government, we encourage anyone with a relevant skill set and lived experience to apply. The Create board is committed to creating a diverse environment. All qualified applicants will receive consideration without regard to culture, ethnicity, race, color, religion, beliefs, gender, gender identity or expression, sexual orientation, nation of origin, disability, age, or veteran status. We strongly value those with experience in anti-oppressive and trauma-informed structures - including equity-based board governance.

Board roles we are seeking specifically include:

- **Chair - A visionary with a passion for the therapeutic use of the expressive arts.** Oversees all board meetings including scheduling, and agendas, and designates minute taker. The Chair organizes ad hoc committees needed to fulfill strategic plans and steers the rest of the board in their goals. Someone with Expressive Arts Therapy knowledge is key to this position to best support the institution. The incoming Chair would co-chair with our current interim Chair Catherine Mellinger between March & August of 2024 to seamlessly transition into the role fully by September 2024. Ideally, the Chair would have relational goals in building positive and trusting relationships with our faculty, administration, and also our students, for whom transparency and being informed are key. The current chair visits the classrooms 1 - 2 times per year in order to build relationships with students and share important information on CREATE's evolution, fostering strong alumni relationships as students go on to graduate and build a strong and vibrant Expressive Arts Therapy community.
- **Treasurer** - Would be responsible for overseeing all aspects of the CREATE Institute's financial reports and budgets, as well as assist in yearly audits conducted for our ministries.
- **General members** - Play a crucial and central role in upholding the governance of the strategic plan, supporting faculty and administration in their roles at the helm of the CREATE Institute. General members also foster accountability and shape the organization's future plans in response to student needs and organizational goals.

Board commitments include:

- Ability to serve a two or three-year term, with an average time commitment of 4-6 hours per month.
- This includes a monthly board meeting which is scheduled for two hours, typically starting at 6:30pm.
- Each Director may be required to sit on a committee and attend meetings on an as-needed basis, or in support of committee projects as they arise.
- Each Director agrees to attend and actively participate regularly in board and committee meetings.
- Board meetings are largely attended virtually. Board members should be willing to attend the AGM every year.

We are anticipating new members to join in April of 2024, providing a chance to immerse in the current school year's planning, and supporting the successful start of the 2024-2025 curricular year. Interested applicants are encouraged to submit resumes to createboard@thecreateinstitute.org before April 1st, and will be reviewed on an incoming basis with rolling interviews with candidates.

For more information, please visit thecreateinstitute.org

