

**Registration Contract**  
**Life Lines, Journeys of a Lifetime**  
 12-Week course Spring Session 2013

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (hm & cell): \_\_\_\_\_ Email Address: \_\_\_\_\_

I, \_\_\_\_\_ agree to read and abide by the ISIS Canada- Creative Integrative Arts Therapies Training Program Financial Policies and to pay all tuition fees promptly as per one of the following plans.

*Tuition may be paid by cheque, money order or bank draft.  
 Installment plans must be paid with post dated cheques for the entire duration on the programme.*

PLEASE CHECK ONE

- 1.) Pay in full by March 1, 2013 - \$ 950.00
- 2.) Installments of two: Post-dated payments for March 1/13 and April 15th/13 - \$ 475.00 x 2
- 3.) Monthly Installments: Post-dated payments for March 1/13, April 15/13, May 15/13 - \$ 316.67 x 3

**Financial Policies:**

- \*\* There will be a \$25 fee for each cheque returned NSF. A certified cheque, moneyorder or bank draft must be sent to the office ASAP to cover for any NSF funds and fees.
- \*\*\* There will be a penalty fee of \$25 per month, for each late or cancelled payment.
- \*\*\*\*All tuition fees must be paid by May 15, 2013

**Refund Policy:**

- Students who withdraw after the registration deadline ( March 1) are responsible for paying a \$100 administration fee.
- Students who withdraw after March 1st but before the second class (March 13) are responsible for \$200 administration fee.
- Students who withdraw after the second class but before the third class (March 20) are responsible for paying 60% of the tuition fee.
- Students who withdraw after the third class are responsible for paying the full tuition fee.

Administrator: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

Student (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

**Important:** All students must attach a signed photocopy of a government-issued picture identification (Passport, Driver's License or Health Card).

*This program does not require approval under the Private Career Colleges Act, 2005*