

Registration Contract

The Art of Trauma
 8-Week course Winter 2019

Name: _____

Address: _____

Phone: (H) _____ (C) _____ Email: _____

I, _____ agree to read and abide by the The Create Institute Financial Policies and to pay all tuition fees promptly as per one of the following plans.

Tuition may be paid by cheque, money order or bank draft or by E-Transfer to admin@thecreateinstitute.org

PLEASE CHECK ONE

1.) Pay in full by February 21, 2019
 \$ 900.00
 \$ 800.00 early registration discount (register before Feb. 4th)

2.) Installments of two: Post-dated payments for February 21/19 and March 15/19
 \$ 450.00 x 2
 \$ 400.00 x 2 early registration discount (register before Feb. 4th)

Financial Policies:

- * There will be a \$25 fee for each cheque returned NSF. A certified cheque, money order or bank draft must be sent to the office ASAP to cover for any NSF funds and fees.
- ** There will be a penalty fee of \$25 per month, for each late or cancelled payment.
- ***All tuition fees must be paid by March 31, 2019

Refund Policy:

- Students who withdraw after the registration deadline Feb. 21 but before the first class are responsible for paying a \$50 administration fee.
- Students who withdraw after Feb. 21 but before the second class are responsible for \$100 administration fee.
- Students who withdraw after the second class but before the third class are responsible for paying 50% of the tuition fee.
- Students who withdraw after the third class are responsible for paying the full tuition fee.

Administrator: _____ Date: _____

Student (Signature): _____ Date: _____

This program does not require approval under the Private Career Colleges Act, 2005