

Registration Contract

The Art of Trauma
8-Week Online Course Winter/Spring 2024

Name: _____

Address: _____

Phone: (H) _____ (C) _____ Email: _____

I, _____ agree to read and abide by The Create Institute Financial Policies and to pay all tuition fees promptly as per one of the following plans.

PLEASE CHECK ONE

1.) Pay in full by February 20, 2024
\$ 900.00
\$ 800.00* early registration \$100 discount applied (register and pay before January 31)

2.) Installments of two by February 20, 2024 and March 20, 2024
\$ 450.00 x 2
\$ 400.00* x 2 early registration \$100 discount applied (register and pay before January 31)

Tuition can be paid by e-transfer to admin@thecreateinstitute.org

Financial Policies:

- * Amount applicable to those who registered on or before January 31, 2024.
- There will be a penalty fee of \$25 per month, for each late or cancelled payment.
- All tuition fees must be paid by April 1, 2024.

Refund Policy:

- Students who withdraw after the registration deadline (February 20) but before the first class are responsible for paying a \$50 administration fee.
- Students who withdraw after the first class but before the third class are responsible for paying \$200 course fee.
- Students who withdraw after the third class but before the fifth class are responsible for paying 50% of the total course fee.
- Students who withdraw after the fifth class are responsible for paying the full course fee.

***This course may be cancelled or postponed to a later date due to low participation or unforeseen circumstances. Participants will be notified of time changes or cancellations within one week notice.**

Administrator: _____

Date: _____
dd/mm/yyyy

Student (Signature): _____

Date: _____
dd/mm/yyyy

This program does not require approval under the Ontario Career Colleges Act, 2005