

Registration Contract  
**FOUNDATIONS OF EXPRESSIVE ARTS**  
Online 8-Week course Spring 2024

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ Email: \_\_\_\_\_

I, \_\_\_\_\_ agree to read and abide by the The Create Institute Financial Policies and to pay all tuition fees promptly as per one of the following plans.

*Tuition may be paid by e-transfer to [admin@thecreateinstitute.org](mailto:admin@thecreateinstitute.org)*

PLEASE CHECK ONE

1.) Pay in full by May 1, 2024  
\$ 900.00  
\$ 800.00- Early registrants\*

2.) Installments of two: May 1, 2024 and June 1, 2024  
\$ 450.00 x 2  
\$ 400.00 x 2 - Early registrants\*

**Financial Policies:**

\* Early registration - Students who registered on or before April 4 are entitled to a \$100 discount. Registration contracts and fee payment (full or first installment) must be received by April 4.

\*\* There will be a penalty fee of \$25 per month, for each late or cancelled payment.

\*\*\* Course fees must be paid in full by June 15th.

**Refund Policy:**

- Students who withdraw after the registration deadline (May 1st) but before the first class are responsible for paying a \$50 administration fee.
- Students who withdraw after the first class but before the third class are responsible for paying \$200 course fee.
- Students who withdraw after the third class but before the fifth class are responsible for paying 50% of the total course fee.
- Students who withdraw after the fifth class are responsible for paying the full course fee.

**\*This course may be cancelled or postponed to a later date due to low participation or unforeseen circumstances. Participants will be notified of time changes or cancellations before the first class.**

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Student (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

*This program does not require approval under the Ontario Career Colleges Act, 2005*